



**SKATE AUSTRALIA
ARTISTIC COACHING ACCREDITATION
ELITE COACH**

Updating Application 2012

Skate Australia
Suite 801
58 Riverwalk Avenue
Robina QLD 4226



COVER PHOTO

Coach: Jayson Sutcliffe

Skater: Kristen Slade – Silver Medal Ladies Inline Freeskating Portimao

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SECTION 1: Updating Check List

This manual contains all the paperwork necessary to be assessed and submit an Elite Artistic Coach accreditation update.

In order to submit an updated Elite Artistic accreditation **ALL** elements in this checklist **MUST** be completed prior to submitting the paperwork. New accreditations or lapsed accreditations must use the Workbook and Assessment manual.

Applicant coaches are responsible for maintaining their own copy of ALL paperwork. To ensure the applicant coach has the ability to re submit, originals should NOT be submitted.

Updating Activities met

Updating activities must be recorded on the activities sheet or attached as separate documentation and signed off by chairperson or delegate.

Code of Ethics Signed

Copy of signed code of ethics must be submitted. Must be dated at time of submission.

Skate Australia Membership Fee Paid and current

Applicant must be a current registered member of Skate Australia.

Accreditation Update Fee Paid

Updating fee of \$16.50 must be paid for course to be registered.

Application completed

Summary of updating and all updating details must be recorded on the application and it must be signed.



SECTION 2: Updating Application

Name:- _____ **- Surname:** _____ **Birth Date:** _____

Address:- _____ **State:** _____

Suburb: _____ **P/Code:** _____

Email: _____ **SA ID No:** _____

Active Member **Non Active Member**

DISCIPLINE:

Elite Artistic Coach

Current Accreditation Expiry _____ / _____ / _____

To Update

Elite: 40 points total over 4 years.

Minimum of 8 points per year (Practical plus education).

A. PRACTICAL UPDATING SUMMARY

DATE	POINTS
Year 1	
Year 2	
Year 3	
Year 4	
TOTAL PRACTICAL (Min 20 – MAX 30):	

B. COACH EDUCATION

DATE	POINTS
Year 1	
Year 2	
Year 3	
Year 4	
TOTAL EDUCATION (Min 10):	



ELITE ARTISTIC COACH UPDATE APPLICATION



Approved by State Chair of Coaches

Name _____

Signed _____

Date: _____ / _____ / _____

Approved by National Chair of Coaches

Name _____

Signed _____

Date: _____ / _____ / _____

Update Achieved

Expiry Date: _____ / _____ / _____

Entered onto Database by National Accreditation Officer

Date: _____ / _____ / _____

Appendix A: COACHES CODE OF ETHICS

1.	Respect the rights, dignity and worth of every human being.	<ul style="list-style-type: none"> ▪ Within the context of the activity, treat everyone equally regardless of sex, disability, ethnic origin or religion.
2.	Ensure the athlete’s time spent with you is a positive experience.	<ul style="list-style-type: none"> ▪ All athletes are deserving of equal attention and opportunities.
3.	Treat each athlete as an individual.	<ul style="list-style-type: none"> ▪ Respect the talent, developmental stage and goals of each individual athlete. ▪ Help each athlete reach their full potential.
4.	Be fair, considerate and honest with athletes.	
5.	Be professional and accept responsibility for your actions.	<ul style="list-style-type: none"> ▪ Language, manner, punctuality, preparation and presentation should display high standards. ▪ Display control, respect, dignity and professionalism to all involved with the sport – this includes opponents, coaches, officials, administrators, the media, parents and spectators. ▪ Encourage your athletes to demonstrate the same qualities.
6.	Make a commitment to providing a quality service to your athletes.	<ul style="list-style-type: none"> ▪ Maintain or improve your current NCAS accreditation. ▪ Seek continual improvement through performance appraisal and ongoing coach education. ▪ Provide a training program which is planned and sequential. ▪ Maintain appropriate records.
7.	Operate within the rules and spirit of your sport.	<ul style="list-style-type: none"> ▪ The guidelines of Skate Australia Inc. and the Federation Internationale de Roller Skating should be followed. Please contact your State or National Coaches Committee Chairman for a copy of its rule book and relevant policies, e.g SA Anti-doping Policy, Selection Procedures, SA Anti-Harassment Policy. ▪ Coaches should educate their athletes on drugs in sport issues in consultation with SA’s Sports Medicine Commission or the Australian Sports Drug Agency (ASDA).
8.	Any physical contact with athletes should be: <ul style="list-style-type: none"> ▪ Appropriate to the situation. ▪ Necessary for the athlete’s skill development * 	
9.	Refrain from any form of personal abuse towards your athletes. *	<ul style="list-style-type: none"> ▪ This includes verbal, physical and emotional abuse. ▪ Be alert to any forms of abuse directed towards your athletes from other sources whilst they are in your care.
10.	Refrain from any form of harassment towards your athletes *	<ul style="list-style-type: none"> ▪ This includes sexual and racial harassment, racial vilification and harassment on the grounds of disability ▪ You should not only refrain from initiating a relationship with an athlete, but should also discourage any attempt by an athlete to initiate a sexual relationship with you, explaining the ethical basis of your refusal.
11.	Provide a safe environment for training and competition.	<ul style="list-style-type: none"> ▪ Ensure equipment and facilities meet safety standards. ▪ Equipment, rules, training and the environment need to be appropriate for the age and ability of the athletes.
12.	Show concern and caution towards sick and injured athletes.	<ul style="list-style-type: none"> ▪ Provide a modified training program where appropriate. ▪ Allow further participation in training and competition only when appropriate. ▪ Encourage athletes to seek medical advice when required. ▪ Maintain the same interest and support towards sick and injured athletes
13.	Be a positive role model for your sport and athletes.	

***PLEASE REFER TO THE Harassment-Free Sport Guidelines available from Skate Australia or the Australian Sports Commission for more information on harassment issues.**

Coaches should.....

- ◆ Be Treated with respect and openness.
- ◆ Have access to self-improvement opportunities.
- ◆ Be matched with a level of coaching appropriate to their level of competence.

For registration or re-registration to the National Coach Accreditation Scheme (NCAS)

TO: Skate Australia

I, _____ of _____
Full name Address

Address Cont/d Post Code _____

Am seeking registration/re-registration (please tick appropriate) for the following Australian Coaching Council (ACC) qualification(s).

Elite Artistic Roller Skating

I agree to the following terms:

1. I agree to abide by Skate Australia's Code of Ethics
2. I acknowledge that Skate Australia may take disciplinary action against me, if I breach the code of ethics. (I understand that Skate Australia is required to implement a complaints handling procedure in accordance with the principles of natural justice in the event of an allegation against me.
3. I acknowledge that disciplinary action against me may include de-registration from the National Coaching Accreditation Scheme.

Please refer to the *Harassment-free Sport Guidelines* available from the Australian Sports Commission or Skate Australia's Member Protection Policy, if you require more information on harassment issues.

Signature If under 18 parent/guardian signature

Date



Australian Government

Australian Sports Commission

(A copy of code of ethics must be printed on back of this agreement)

Appendix B: UPDATING GUIDELINES

Skate Australia Elite Artistic Coaching Accreditation is valid for four (4) years. The period starts when a Skate Australia certificate of accreditation is issued.

Points to be completed: 40 (Minimum practical component: 20 hours) 1 point = 1 hour

Updating Requirements	
Event	Time Commitment (Maximum points to be claimed for each unit)
Practical Coaching	30 points
Attain Skate Australia Advanced Coaching Accreditation	Meets total requirements
Attend an accreditation First Aid Course	5 points
Attend National Approved Coaching Workshop / Course	5 points
Attend Coaching committee meeting	4 points
Attend State Approved Coaching Workshop / Course	5 points
Attend State Approved Officiating Workshop / Course	3 points
Present State Approved Coaching Workshop / Course	10 points
Observation of International Event	4 points
Conduct an Accreditation course	8 points
ASC Sport Development Unit organised workshop / course	5 points
Coaching related Course / Workshop / Seminar conducted by a recognised body e.g. State Department of Sport and Recreation	5 points
Complete additional Advanced coaching Elective Unit	5 points
Work with an approved Mentor coach	5 points
Mentor another coach	8 points

SUMMARY

This gives a broad perspective, other courses and activities can be recognised by the coaching council of Skate Australia Inc. However requests for acceptability should be made prior to embarking on other such projects.